Steps for payment of Registration fees

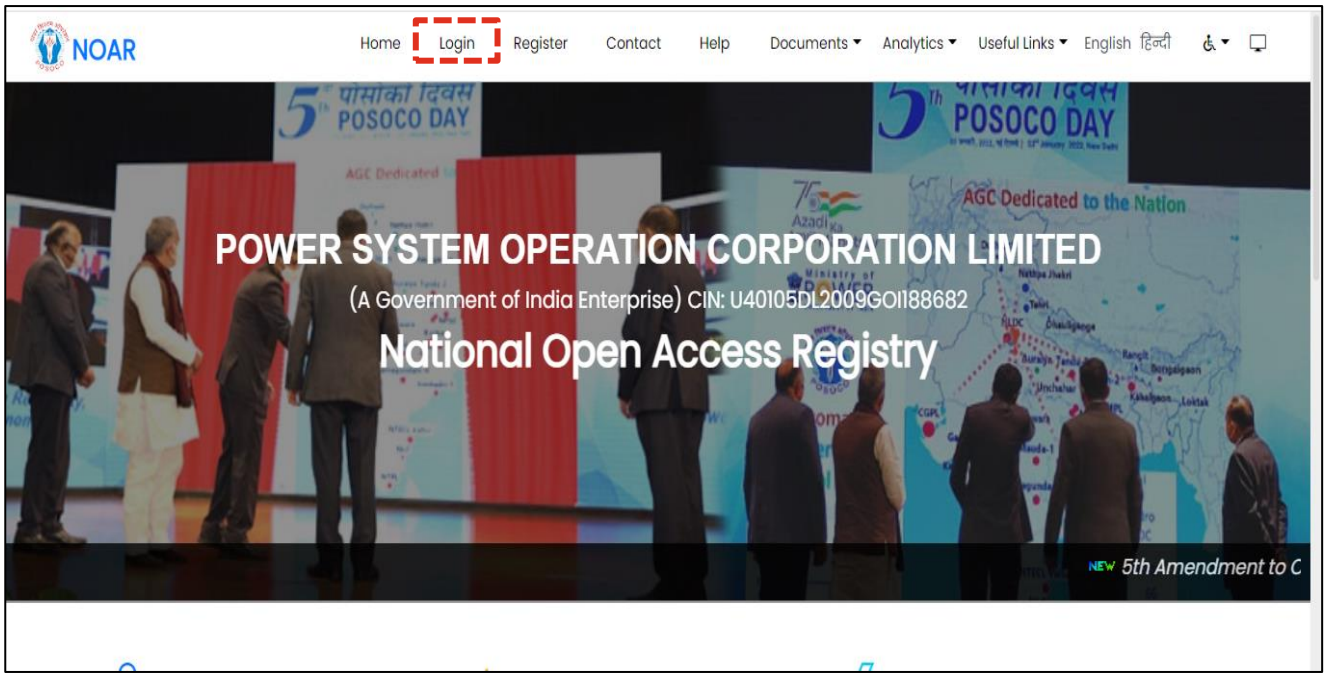
NOAR PLATFORM SOLUTION

Date: *05-04-2022*
Version: *#1.1*

1. Payment of Registration fees by Entity in NOAR

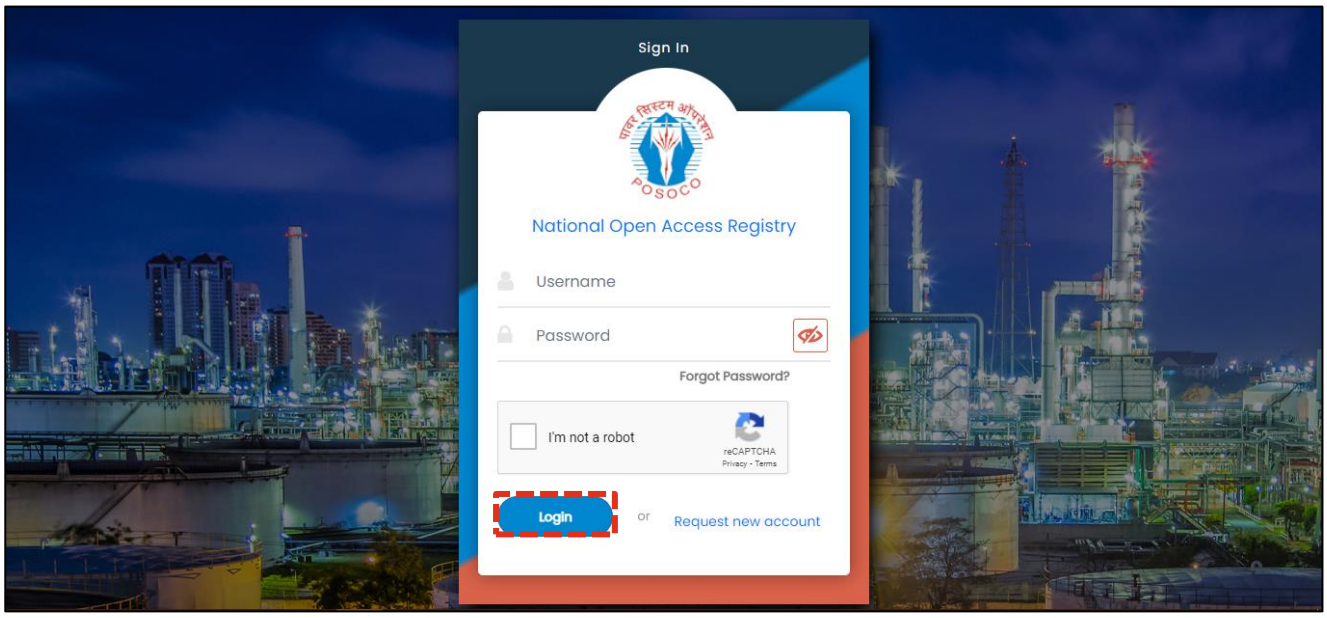
a) Utility (Injecting / Drawee / Both) and Applicant (Trader / PX) need to pay the registration fees for successful registration in NOAR

b) User to click on the Login tab



c) User to enter the login credentials created in the pre-registration process

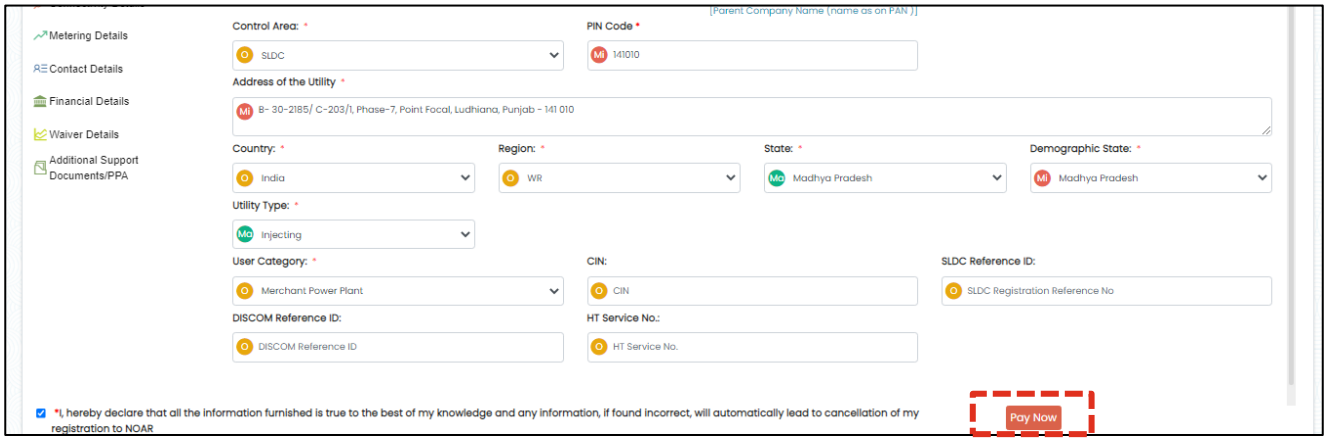
d) User to click on captcha and Login



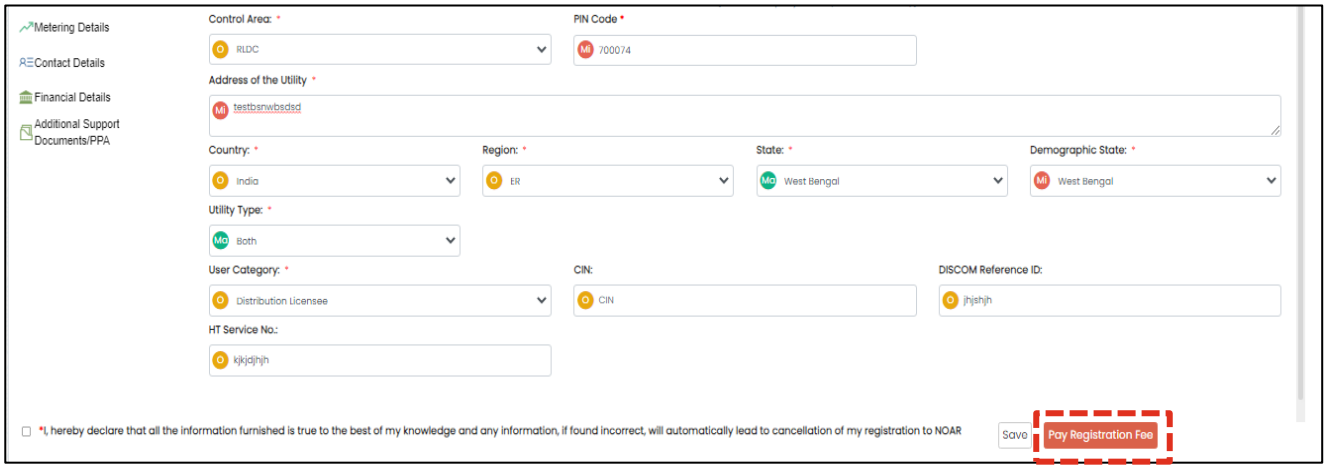
e) User will be redirected to registration form

f) Payment of Registration fees screen:

- If the entity has already submitted the registration form in NOAR, User to click on “Pay Now” tab to proceed for payment of registration fees.



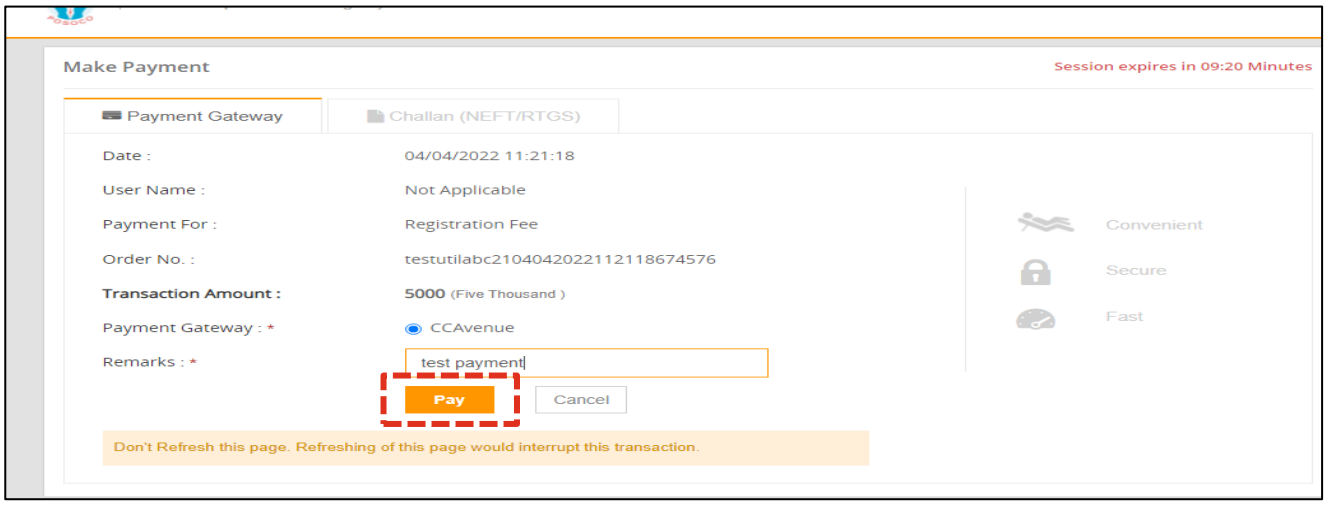
- If the entity has not submitted the registration form in NOAR, User to click on “Pay Registration fee” tab to proceed for payment of registration fees.



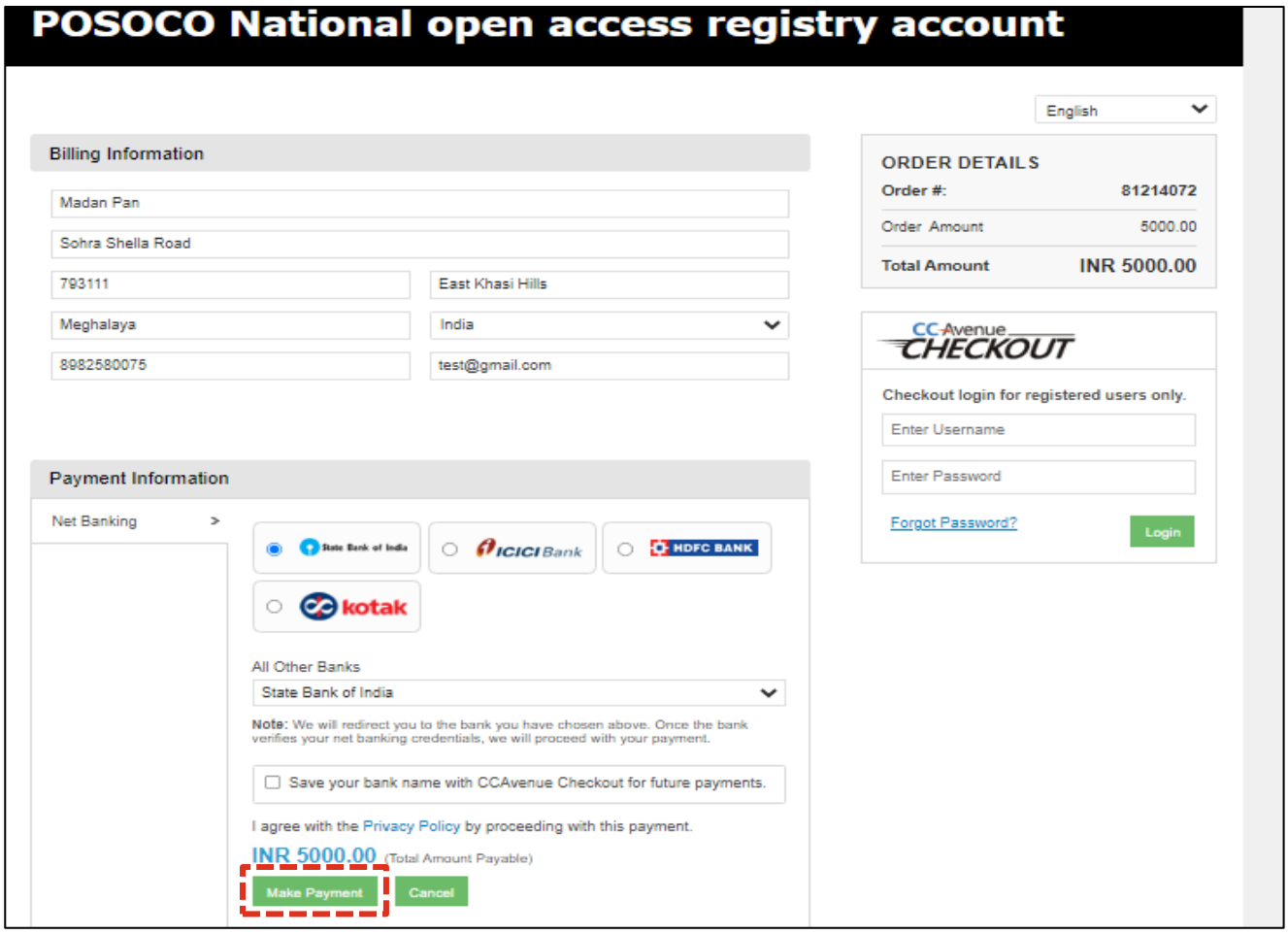
g) In both the cases shown above, the page shall be redirected to payment gateway. User has option to pay the registration fees either through Payment Gateway (Net Banking) or through Challan

h) Mode of Payment through Payment Gateway (Net Banking):

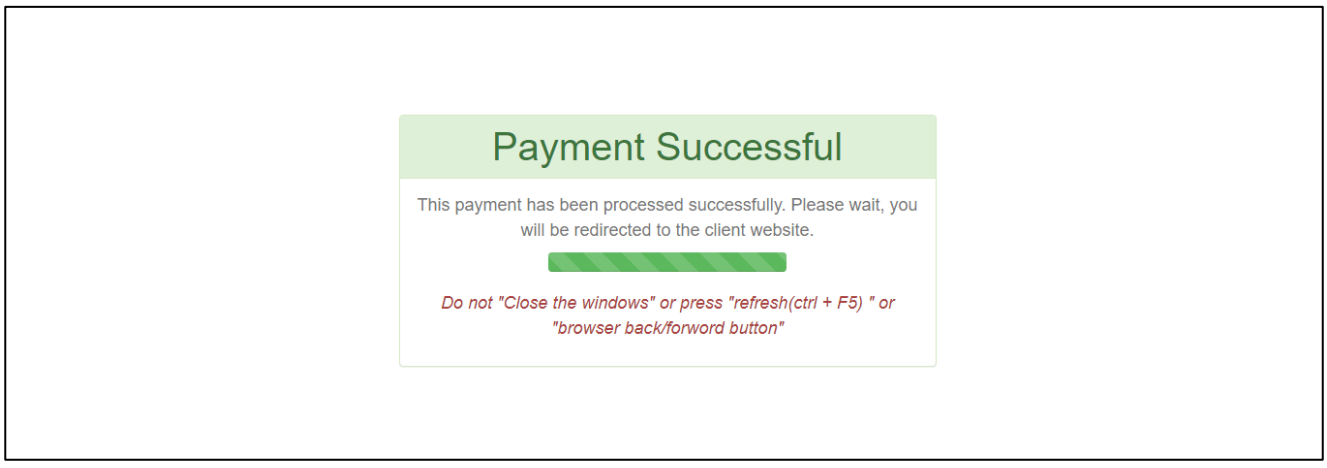
- The Page to display pre-populated information of the amount to be paid. The entity needs to pay registration fee of INR 5000 (Five Thousand only) and the registration shall be valid for a period of 3 (three) years.
- User to write the mandatory remarks and click on “Pay” button.



- User shall be redirected to the billing page
- User need to fill his/her billing details and choose the Net banking organization
- Click on “Make Payment”

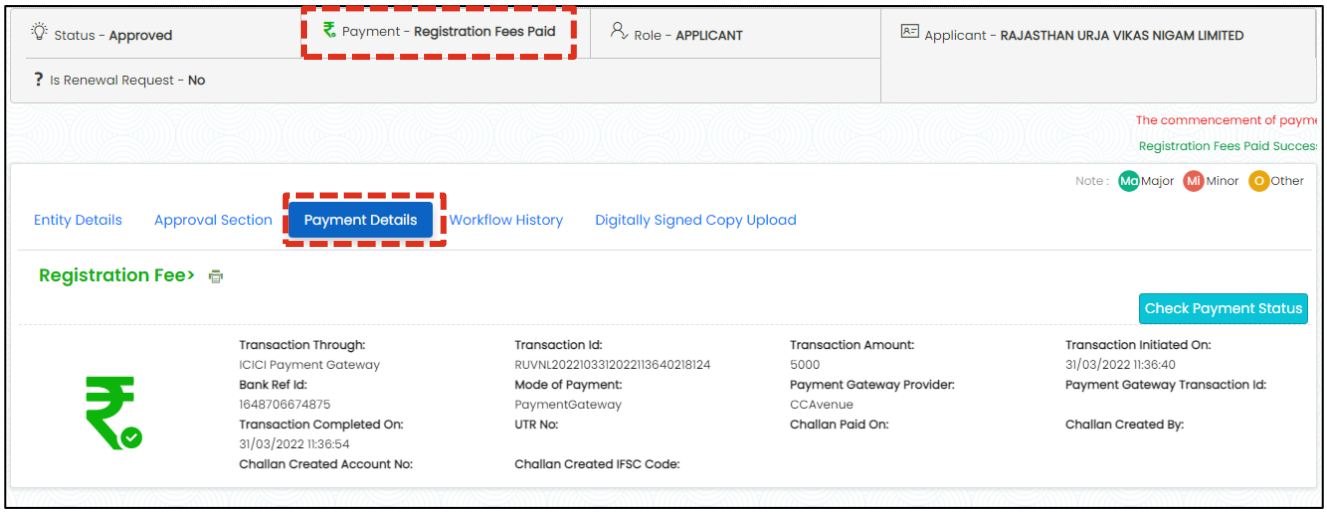


- User will be redirected to the netbanking page of the bank
- The user will login to their respective netbanking account using valid credentials and pay the registration fees



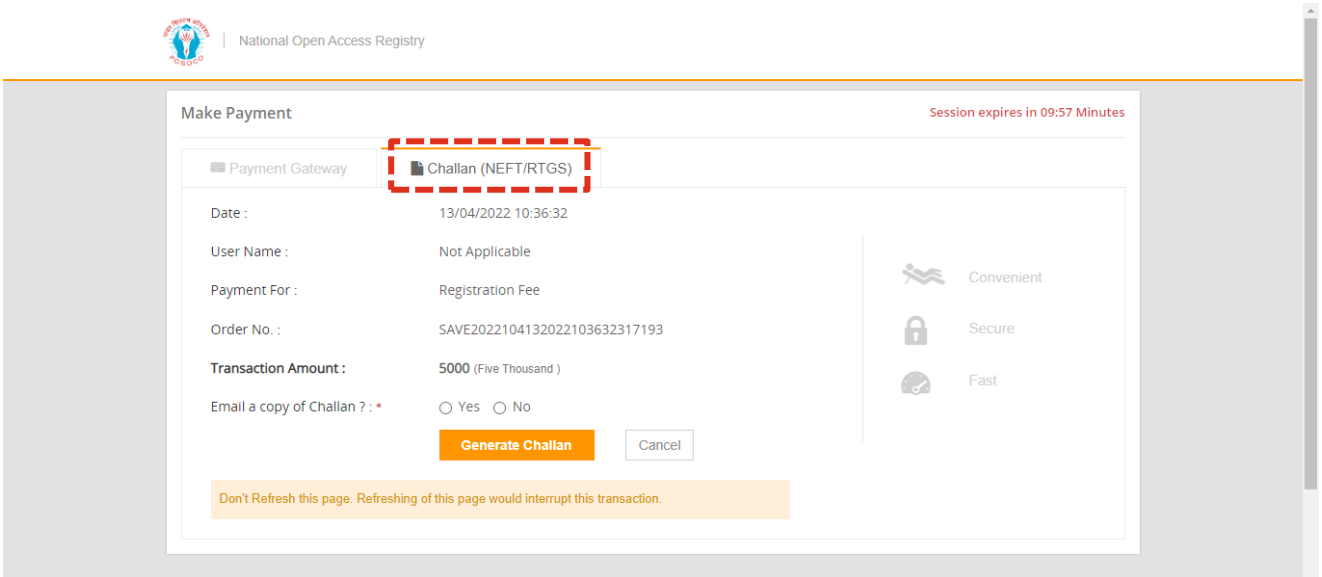
- In case the payment is successful, the payment success status shall be displayed and the user will be automaticallly redirected to the NOAR registration form
- User can find the details on the “Payment Details” tab

- In case of succesful transaction, the payment status on the top changes to “Registration Fees Paid”.

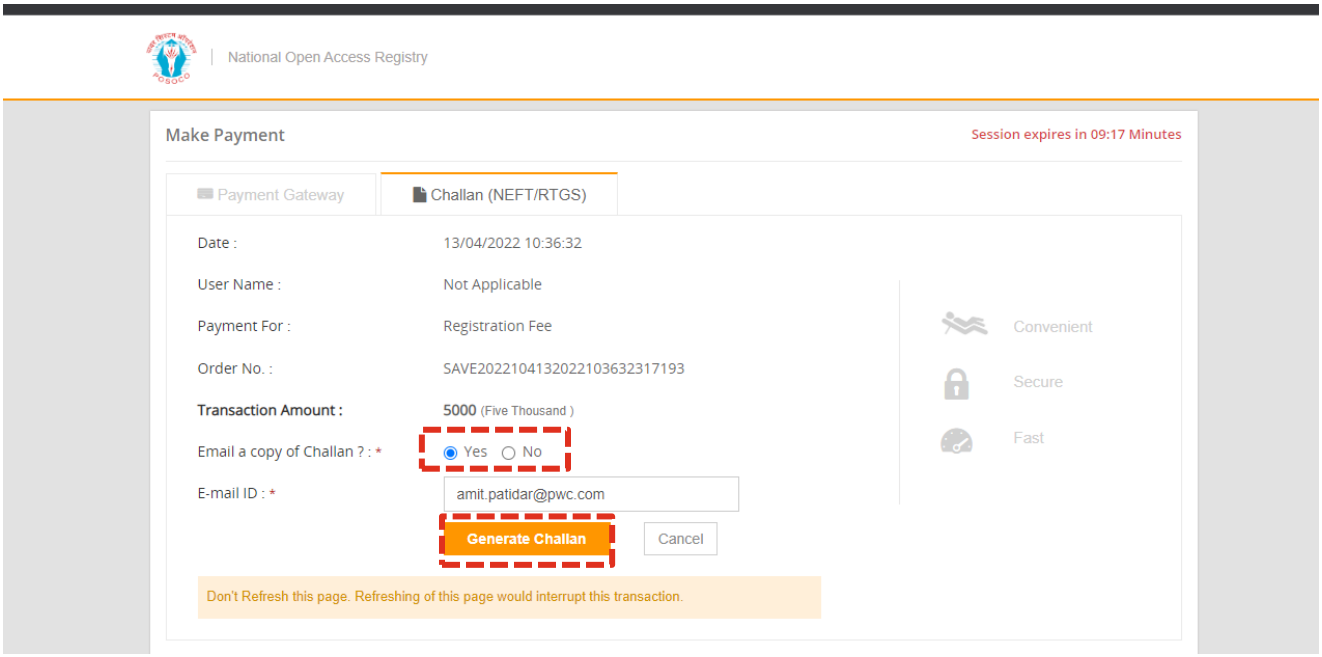


i) Mode of Payment through Challan:

- User to select the “Challan (NEFT/RTGS)” option
- The Page to display pre-populated information of the amount to be paid. The entity needs to pay registration fee of INR 5000 (Five Thousand only) and the registration shall be valid for a period of 3 (three) years.
- User has option to Email a copy of challan by clicking on “Yes” or “No” tab



- In case user selects “Yes”, he/she needs to fill the Email ID to send the copy of challan
- User also have the option to download the challan by clicking on the “Generate Challan” tab

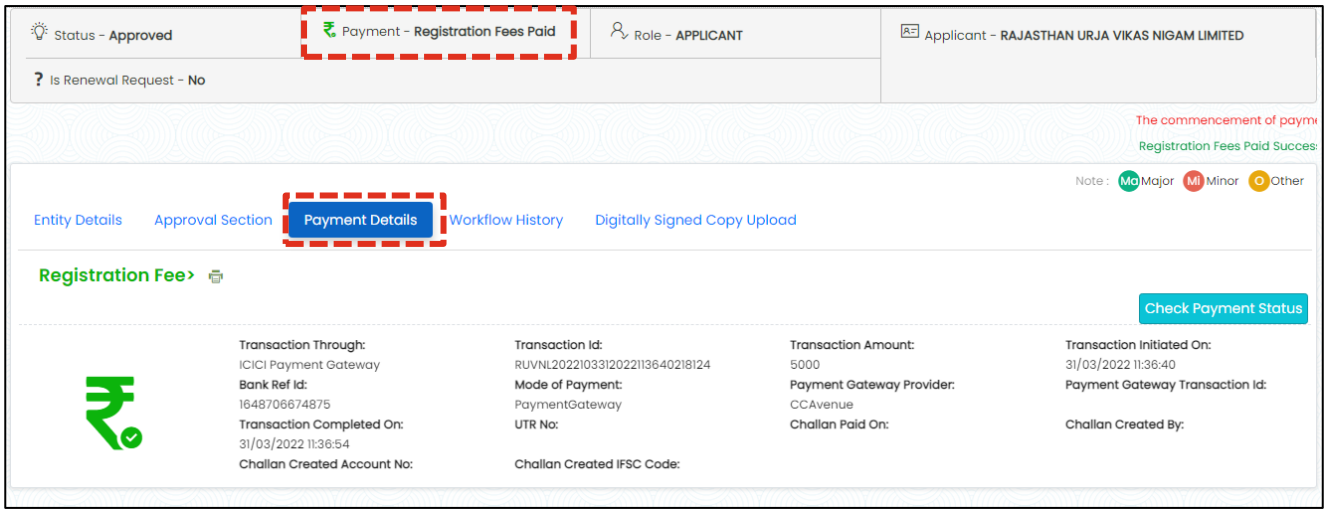


- The challan document will have pre-populated information like Date, Beneficiary name, Beneficiary account no., IFSC, Bank name, Amount, Reference no., Mode of payment, Expiry date and Client code
- User to provide signature

National Open Access Registry	
POSOCO National open access registry account	
Payment towards NOAR	
Date:	13/04/2022 10:40:21
Beneficiary Name:	POSOCO National Open access registry Account
Beneficiary Account No.:	NOAR35055
Beneficiary IFSC:	ICIC0000104
Bank Name:	ICICI Bank
Amount in Figure (in INR):	5000
Amount in Words:	Five Thousand
Reference No.:	SAVE20221041320221040045328 88
Mode of Payment:	RTGS/NEFT
Expiry Date:	16/04/2022
Client Code:	NOAR
Signature of Depositor	

- The below details shall be filled by the concerned bank

(For BANK'S USE ONLY)	
Date of Transfer:	
Rupees:	
Debited A/c No.:	
Remittance No.:	
Authorised Signatory	
Branch Stamp	

- In case the payment is successful, the payment success status shall be displayed
- User can find the details on the “Payment Details” tab under the NOAR registration form

- In case of successful transaction, the payment status on the top changes to “Registration Fees Paid”.